

Meeting	Cabinet Resources Committee
Date	18 th June 2013
Subject	Dementia café and peer support service
Report of	Cabinet Member for Adults
Summary	Cabinet Resources Committee is requested to note the action taken by the Adults and Communities Director to waive Contract Procedure Rule 6 and Table 6-1 on the basis of urgency, pursuant to Contract Procedure Rules 5.7 and 5.8

Officer Contributors	Sue Tomlin Commissioning Manager Caroline Chant Joint Commissioning Manager
Status (public or exempt)	Public
Wards Affected	All
Key Decision	No
Reason for urgency / exemption from call-in	n/a
Function of	Executive
Enclosures	No
Contact for Further Information:	Sue Tomlin Strategic Commissioning Adults & Communities 0208 359 4902

1. RECOMMENDATIONS

- 1.1 That the Committee note the action of the Adults and Communities, Director under Delegated Powers, to waive Contract Procedure Rule 6 and Table 6-1 (pursuant to Contract Procedure Rules 5.7 and 5.8) with respect to the requirement for two (2) quotations to be returned and to award a contract to the Alzheimer's Society (Barnet & Haringey) to operate a dementia café and peer support service.

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet Resources Committee, 8 December 2009 (decision item 7) approved the strategic document 'Looking After Yourself – a prevention framework for Barnet' as the basis for the commissioning of preventative services by Adults and Communities.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 Barnet's Health and Well Being Strategy 'Keeping Well, Keeping Independent' 2012 to 2015 notes the expectation that the numbers of people with dementia in Barnet will increase. One of the key aims of the Barnet Corporate Plan is 'support when needed to live healthy and independent lives' Early diagnosis, treatment and support mean that people with dementia can continue to live good lives. A key area affecting the ability of people with dementia being able to remain living in their own home is the availability of good support in the community, including the provision of dementia day services, which also provide crucial respite to carers. The dementia café model developed in Barnet offers the opportunity for engagement with the creative arts in a safe and supportive environment.

4. RISK MANAGEMENT ISSUES

- 4.1 The council has an established relationship with the recommended organisation. Payments will be made in accordance with usual contract management procedures and subject to performance and outcome monitoring.
- 4.2 The organisation has considered operational risks and as the service will form part of a range of services provided by them locally their contingency planning will include the café and training programme.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 Barnet is among the five London Boroughs with the largest prevalence of dementia. Dementia Incidence is much higher in older age groups – amongst the 65+ age group, estimated prevalence ranges from 7.8% to 8.7%, and amongst those aged 85 or over, and prevalence is nearly 1 in 4. Provision of a

dementia café and peer support service will contribute to services in the borough for people with dementia and will be in compliance with the council's statutory duties under the Equalities Act 2010.

- 5.2 The dementia café will operate for all residents of the borough and their carers and families. The service provider will be training volunteers representative of all sections of the community. It will be an inclusive and safe environment for service users and their carers.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 The total amount of funding available for this project is £46,300 allocated through the Department of Health Memory Services funding programme. The funding of this project will be met from within Adults and Communities budget which holds the Department of Health allocation.

- 6.2 A specification was developed for the operation of the café for 12 months and sent to three voluntary sector organisations to quote. Two organisations decided not to quote because of a lack of capacity within their organisations. However, it is considered that the process undertaken did provide an adequate test of the market. The organisation that did quote is a leader in the operation of dementia cafes and submitted well developed proposals for a bespoke service in Barnet.

- 6.3 The quotation was assessed and scored as follows:

	Score:	Cost:
The Alzheimer's Society (Barnet, Enfield & Haringey)	52 out of 65	£46,286
Agency B	Did not quote	-
Agency C	Did not quote	-

7. LEGAL ISSUES

- 7.1 The contract falls within Part B of Schedule 3 to the Public Contracts Regulations 2006 (SI 2006/5) (as amended) and has a value which is below the EU threshold. Consequently, the application of the EU procurement rules was not engaged.

- 7.2 The contract documentation which includes terms of the agreement and the service specification is being prepared, and will be agreed and executed on behalf of the Council and The Alzheimer's Society (Barnet, Enfield & Haringey).

8. CONSTITUTIONAL POWERS (Relevant section from the Constitution, Key/Non-Key Decision)

- 8.1 The Council Constitution in Part 3, Responsibility for Functions, paragraph 6.1 states that Chief Officers can take decisions without consultation with the Cabinet Member concerned where it is a decision authorised to be taken by the Chief Officer under the Contract Procedure Rules.
- 8.2 Council Constitution, Contract Procedure Rules – Table 6-1 sets out the tendering and quotation thresholds for works, supplies and services. The rules specify that for contracts between £25,000 and £74,999 two or more written quotations should be requested with a minimum of two returned. If less than two are returned, the competition should be repeated. Due to time constraints and the nature of the market, a repeat competition was not feasible. The dementia café is being funded through the Department of Health Memory Services programme funding and the As the quotation from the Alzheimer's Society was due to expire on 27th February 2013 and service provision needed to be ensured, a decision was taken by the Adults & Communities, on the basis of urgency, to waive the requirement of Contract Procedure Rule 6 and Table 6-2 for two quotations to be returned and to award the contract to the Alzheimer's Society.
- 8.3 Officers considered a waiver of the Contract Procedure Rules was justified (paragraph 5.8.1 of the Contract Procedure Rules) because the nature of the market for the works to be carried out or the supplies or services to be provided had been investigated and was demonstrated to be such that a departure from the requirements of Contract Procedure Rules was justifiable.
- 8.4 The value of the contract is within the acceptance thresholds for Director/Head of Service as detailed at Table 5-1 of the Contract Procedure Rules. As the contract value is below £74,999 the Director/head of Service may authorise the contract and may accept the tender/quotation where it is the lowest or where it represents value for money and is the best available option for the Council.
- 8.5 This is not a Key Decision.

9. BACKGROUND INFORMATION

- 9.1 The Council and the Barnet Primary Care Trust developed a Dementia Action Plan to create a new model of care and to deliver the key recommendations of the Department of Health's National Dementia Strategy: Living Well with Dementia.
- 9.2 Following an allocation from the Department of Health funding was identified to provide social care memory services in the community. The Dementia Steering Group recommended allocation of, approximately, £47,000 for the provision of a Dementia Café and Peer Support Group for a one year contract
- 9.3 The strategic Dementia Action Plan aims to move away from a model of care that encourages reliance solely on health and social care services and instead

balances statutory services with support through a community based approach. The café will operate from community facilities providing a regular meeting place for people with dementia and their carers to share a social and safe environment where they will benefit from a shared understanding and appreciation of dementia. The current review of the dementia pathway includes recommendations to support carers and provide greater support at the point of diagnosis; the proposed dementia café, working in partnership with other services, will directly contribute to achieving these objectives.

- 9.4 The Alzheimer's Society (Barnet, Enfield & Haringey) proposal is for the café to operate three times a month rotation between three locations across the borough. Precise locations and venues are being agreed with the Society. The style and layout of the café will be in accordance with general best practice. The focus on the arts as a mechanism to engage and support people with dementia will be a unique aspect of the café.
- 9.5 The funding will provide a café co-ordinator who will be coordinating the provision and lay out of the cafe at each venue. The co-ordinator will be supported by a training facilitator and two dementia support workers as well as specially recruited and trained volunteers.
- 9.6 The training programme for carers to be offered, through the café, meets the needs identified in the carer's strategy and the successful training pilots carried out during 2011.
- 9.7 The quotation showed innovation, flexibility and commitment to working closely with the council and other relevant local services that will contribute to achieving the priorities and outcomes of the Dementia Action Plan.
- 9.8 The urgency decision was taken as the quotation from the Alzheimer's Society was due to expire and as the funding (from the Department of Health) for the service is required to be spent.

10. LIST OF BACKGROUND PAPERS

- 10.1 Specification - dementia café and peer support service October 2012
- 10.2 Any person wishing to inspect the background papers should telephone Sue Tomlin on 020 8359 4902.

Cleared by Finance (Officer's initials)	JH
Cleared by Legal (Officer's initials)	SCS